

# St. ANGEL'S SCHOOL

A-Block, Sector-15, Rohini, Delhi - 110 085

Phone: - 27291521, 27294021

## CIRCULAR

Dear Parents,

Date: 15.09.17

Safety and Security of Children is a National Mandate. For the Safety of our students, the school Administration requests you to kindly abide by the following points for the safe and positive learning of students in classroom.

1. The **ENTRY TIME** for the students will be 7:35 a.m. Parents are requested not to leave their wards outside the school gate before 7:35 am. and **NO STUDENT** is allowed to stay back after 2:30 p.m. on all working days in the school premises with effect from 18.09.2017 (Monday).
2. Parents who are sending their wards in private vans are requested to take all measures for their safety. (Parents must have the mobile no / ID Proof of van drivers) It is suggested that at least one parent should accompany the students in the van.
3. Parents are requested to co-operate with the security staff e.g. to make an entry in the register at the gate, submitting the mobiles, getting their bags checked.
4. **Half days are not allowed.** In case of emergency, for picking up the children, only parents are allowed. Guardian's entry is permissible only if their name is mentioned in the diary and if they show parents I Card and written application by them (Parents).
5. For the students availing school transport, the parents must be present on the stop to pickup their wards. If parents are not at the stop, the child will be brought back to the school and the parent will have to pick up the child from the school.
6. Parents should not allow their minor children to drive a two wheeler to the school. If they are found driving a vehicle, the keys will be confiscated and the parents are liable to be penalized as per the Motor Vehicle Act.
7. Parents are requested to take prior appointment for meeting the **Vice Principal/HM/Incharges.**

**Visiting Hours : 3:00 to 4:00 pm (Monday to Friday)**

**9:00 to 10:00 am (1<sup>st</sup>, 3<sup>rd</sup> & 4<sup>th</sup> Saturday)**

8. Parent to create healthy and safe environment at home. Maintain healthy relations and spend more time with your children make them comfortable enough so that they can share their problems, apprehensions, queries of all sorts with you.

**With good communication between school and parents we will be able to provide safe and secure environment to our children. We welcome your suggestions as well in this regard.**



**Mrs. Sunita Kapoor**  
(Head of the School)